Town of Reading
Meeting Minutes

2016-09-22 LAG

Board - Committee - Commission - Council:

Permanent Building Committee   Killam School Building Committee

Date: 2024-08-12   Time: 7:00 PM

Building: Reading Town Hall   Location: Conference Room

Address: 16 Lowell Street   Session: Open Session

Purpose: General Business   Version: Final

Attendees: **Members - Present:**

Carla Nazzaro, Pat Tompkins, Shawn Brandt (remote), John Coote, Chris Haley, Kirk McCormick, Ed Ross, Greg Stepler (remote), Nancy Twomey

Members - Not Present:

Others Present:

Colliers Project Manager Shirley Ng, Colliers Project Director Mike Carroll, LBA Project Manager Jenni Katajamaki, LBA Architect Leigh Sherwood, Town Manager Matt Kraunelis, Assistant Town Manager Jayne Wellman, School Superintendent Tom Milaschewski, Director of Facilities Joe Huggins, Assistant Director of Facilities Kevin Cabuzzi, Mollie O'Keeffe -RMLD, Donna Brewer, Karen Herrick, Derek Pinto, Ray Porter, Lindsey Fulton

Minutes Respectfully Submitted By: Caitlin Nocella

Topics of Discussion:

This meeting was held in-person in the Town Hall Select Board Meeting Room and remotely via Zoom.

Call to order

Carla Nazzaro called the meeting to order at 7:00 pm.
Roll call: Pat Tompkins, Shawn Brandt (remote), John Coote, Chris Haley, Kirk McCormick, Ed Ross, Greg Stepler (remote), Nancy Twomey and Carla Nazzaro

Public Comment

Ray Porter of 525 Franklin Street, also RMLD Board of Commissioner member. He is in support of the electric options 1 or 3 for full geothermal or partial geothermal with air pump heat support. He feels they should engage with RMLD about solar panels to make sure they are included in the design upfront and not an afterthought.

Karen Herrick noted Mollie O'Keefe is here from RMLD.

Liaison Reports

No Reports.

Public Employee Political Activity Review with Town Counsel

Donna Brewer from Town Counsel's office was present to explain the limitations of board members when engaging in political activity surrounding this project. Town Counsel provided a memo to the board prior to this meeting and is the packet outlining common questions surrounding this topic.

Ms. Brewer noted there are two laws the board needs to keep in mind; Chapter 26A the standard ethics law and Chapter 55, the campaigns and political finance law. She went on to explain the difference between staff and board members and whether they fall under the "appointed non policy making" category or the "appointed policy making" category. She noted for the purposes of this project, being on this board would put you under the 'appointed policy making' category even though some members are elected. Staff will fall under the "appointed non-policy making' category. She noted members can advocate for the project and vote as a committee to support the project. She noted they cannot use their official title on any email blasts or materials being circulated in support of the project. There are restrictions when using public resources as well.

She urged anyone that may have questions surrounding this topic or specific scenarios they are unsure of, to please reach out any time to get a clear answer.

Designer Report

Jenni Katajamaki shared the updated B1 Site plan to show the changes they discussed in last weeks meeting.

Leigh Sherwood noted they took the B1 option and shifted it over 20 feet to the left, away from Haverhill Street. In order to do that, they did shift the floor plan a little bit; he noted they shifted the gym over 10 feet and it fit well.

Pat Tompkins moved to authorize the OPM and design team to complete the PSR document and submit to the MSBA prior to August 21, 2024. The motion was seconded by Ed Ross. The motion was approved with the following roll call vote: Pat Tompkins – yes; Shawn Brandt -yes; John Coote – yes; Chris Haley – yes; Kirk McCormick – yes; Ed Ross- yes; Greg Stepler – yes; Nancy Twomey – yes; Carla Nazzaro – yes.

Approval of Meeting Minutes

The board edited the minutes from August 5, 2024.

Ed Ross moved to approve the meeting minutes from August 5, 2024 as amended. The motion was seconded by Nancy Twomey and approved with the following roll call vote:
Pat Tompkins – yes; Shawn Brandt -yes; John Coote – yes; Chris Haley – yes; Kirk McCormick – yes; Ed Ross- yes; Greg Stepler – yes; Nancy Twomey – yes; Carla Nazzaro – yes.

Future Agenda Items and Next Meeting Dates

The board is holding a community meeting on Wednesday evening. Shirley noted the next meeting date is September 30.

Ed Ross motioned to adjourn at 7:40 PM. The motion was seconded by Nancy Twomey and approved with the following roll call vote:
Pat Tompkins – yes; Shawn Brandt -yes; John Coote – yes; Chris Haley – yes; Kirk McCormick – yes; Ed Ross- yes; Greg Stepler – yes; Nancy Twomey – yes; Carla Nazzaro – yes.