



Town of Reading Meeting Minutes

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Board - Committee - Commission - Council:

Permanent Building Committee

Killam School Building Committee

Date: 2023-12-04

Time: 7:00 PM

Building: Reading Town Hall

Location: Select Board Meeting Room

Address: 16 Lowell Street

Session: Open Session

Purpose: General Business

Version: Final

Attendees: **Members - Present:**

Chair Carla Nazzaro, Vice Chair Karen Gately Herrick, John Coote, Kirk McCormick, Ed Ross, Greg Stepler, Nancy Twomey

Members - Not Present:

Sarah McLaughlin, Patrick Tompkins

Others Present:

School Superintendent Thomas Milaschewski (remote), School Finance Director Derek Pinto (remote), Town Manager Fidel Maltez, Colliers Project Director Mike Carroll, Colliers Project Manager Suzanna Yeung, Chief Financial Officer Sharon Angstrom (remote), Facilities Director Joe Huggins (remote), Molly Pike RMLD (remote), Tom Ollila RMLD, Bill Bullock RMLD, Jenni Katajamaki LBA (remote), Leigh Sherwood LBA, David Harris LBA, Scott Reynolds LBA, John Parks (remote)

Minutes Respectfully Submitted By: Jacquelyn LaVerde

Topics of Discussion:

This meeting was held in-person in the Town Hall Select Board Meeting Room and remotely via Zoom.

Chair Carla Nazzaro called the meeting to order at 7:01 pm and reviewed the evening's agenda.

Killam School Building Member Reports

Karen Gately Herrick shared that she sat with Senator Jason Lewis at the Senior Thanksgiving Dinner, where he noted the new MSBA reimbursement rate might be up to 40%, due to changes in the reimbursement formula.

Discuss Results of MSBA Designer Selection Panel

Chair Carla Nazzaro stated that she, School Superintendent Tom Milaschewski, and Town Manager Fidel Maltez, met with the MSBA Designer Selection Panel on November 7th to short list the firms that had submitted bids, and November 21st to hear presentations from Lavallee, Finegold, and Studio G. Lavallee came out as the top choice.

Presentation by LAVALLEE | BRENSINGER ARCHITECTS (LBA)

Representing Lavallee Brensinger Architects (LBA) were Principal-in-Charge Leigh Sherwood, Project Manager Jenni Katajamaki, Project Manager David Harris, and Project Designer Scott Reynolds. Mr. Sherwood noted that the firm also has several experts, including educational and interior experts, landscape architect, educational planner, energy consultant, and MEP engineer.

The team presented a detailed overview of their processes including: engaging with the community to build support for the project, envisioning process, transitioning with the architect, maximizing value for both money and community use, sustainability, path to net zero energy, cost considerations and life-cycle analysis, design process, identifying site logistics, assessing the existing facility, traffic considerations, and schematic and design scheduling.

Vote to Recommend that Town Manager Execute a Contract with LBA

On a motion by Karen Gately Herrick, seconded by Ed Ross, The Killam School Building Committee voted 7-0 to recommend Lavallee Brensinger as the Killam School Building designer of choice per the recommendation of the MSBA Designer Panel.

Discussion on Killam School Building Project Website

Project Director Mike Carroll explained that he contacted some public relations firms to get a menu of options for a project website. Colliers is continuing to reach out to other firms that do just web design. Mr. Carroll also suggested trying to find someone in Town who would be interested in maintaining a website. Karen Gately Herrick noted that the Town's IT dept is small and does not have enough resources to maintain an additional website. Leigh Sherwood noted that often a volunteer within the community steps forward to assist.

Approval of Prior Meeting Minutes

On a motion by Karen Gately Herrick, seconded by Ed Ross, the Killam School Building Committee voted 7-0 to approve the meeting minutes of October 30, 2023 as presented.

Future Agenda Items and Next Meeting Dates

Leigh Sherwood of LBA noted that they plan to begin their work in the next couple of weeks with visioning, facility assessment, and survey, and asked for key contacts to help them get started. Ms. Nazzaro assured him that they will be provided with contact information for whomever they need.

The full Committee agreed to meet on Monday, January 8th.

Mr. Carroll and Mr. Sherwood agreed to provide a list of all working groups for the members to review and discuss at their next meeting.

On a motion by Karen Gately Herrick, seconded by Ed Ross, the Killam School Building Committee voted 7-0 to adjourn at 8:38 pm.